

Department of Offices

Head Office
99 Plain Street
East Perth 6004
Tel: (08) 9222 4666
Toll free: 1800 093 325

METROPOLITAN OFFICES

Mirrabooka
6 Ilkeston Place
Mirrabooka 6061
Tel: (08) 9344 0555

City Office
605 Wellington St
Perth 6000
Tel: (08) 9476 2444

Midland
21 Old Great Northern
Highway, Midland 6056
Tel: (08) 9250 9191

Cannington
17 Manning Road
Cannington 6107
Tel: (08) 9356 0444

Armadale
Unit 1
42 Commerce Avenue
Armadale 6112
Tel: (08) 9497 1600

Bentley
Brownlie Towers
Shop 5
32 Dumond Street
Bentley 6102
Tel: (08) 9350 3700

Fremantle
42 Queen Street
Fremantle 6160
Tel: (08) 9430 0300

Kwinana
Shop 13
Hub Commercial Centre
40 Meares Avenue
Kwinana 6167
Tel: (08) 9439 0300

Mandurah
11 Pinjarra Road
Mandurah 6210
Tel: (08) 9535 5788

SOUTHERN

Albany
131 Aberdeen Street
Albany 6330
Tel: (08) 9842 0444

Katanning
6 Daping Street
Katanning 6317
Tel: (08) 9891 1800

Narrogin
Government Building
Park Street
Narrogin 6312
Tel: (08) 9881 1299

SOUTH WEST

Bunbury
22 Forrest Avenue
Bunbury 6230
Tel: (08) 9792 2111

Busselton
Suite 4
8-10 Prince Street
Busselton 6280
Tel: (08) 9752 4388

Manjimup
Unit 10
30-32 Rose Street
Manjimup 6258
Tel: (08) 9771 1200

CENTRAL

Kalgoorlie
220 Hannan Street
Kalgoorlie 6430
Tel: (08) 9093 5200

Esperance
Balmoral Square
The Esplanade
Esperance 6450
Tel: (08) 9071 2046

Merredin
44 Mitchell Street
Merredin 6415
Tel: (08) 9041 1744

Northam
McIver House
297 Fitzgerald Street
Northam 6401
Tel: (08) 9622 1500

MID WEST / GASCOYNE

Geraldton
Union Bank Building
201 Marine Terrace
Geraldton 6530
Tel: (08) 9923 4444

Carnarvon
30 Robinson Street
Carnarvon 6701
Tel: (08) 9941 1129

Meekatharra
Main Street
Meekatharra 6642
Tel: (08) 9981 1115

PILBARA

South Hedland
Cnr Brand & Tonkin Sts
South Hedland 6722
Tel: (08) 9160 2800

Karratha
3-5 Welcome Road
Karratha 6714
Tel: (08) 9144 1707

KIMBERLEY

Broome
Frederick Street
Broome 6725
Tel: (08) 9158 3600

Derby
Lot 265 Loch Street
Derby 6728
Tel: (08) 9191 1411

Halls Creek
Lot 73
Great Northern Hwy
Halls Creek 6770
Tel: (08) 9168 9300

Kununurra
Cnr Messmate Way &
Konkerberry Drive
Kununurra 6743
Tel: (08) 9168 1588

Direct Debit your mortgage or rent payments



Direct Debit – the better way to pay

If you are interested in Direct Debiting your mortgage or rent payments return this form to your nearest Department of Housing and office – it's automatic and free.

TTY (08) 9476 2446

Translation and Interpreting Service 13 14 50

www.housing.wa.gov.au

DHW106 0409

Try direct debiting... It's easy, automatic and free

What is Direct Debiting?

Direct Debiting is when money is automatically transferred from your bank or credit union account to make a payment.

With one simple step you can take the hassle out of making your Department of Housing mortgage or rent payments by arranging to pay directly from your account.

Ensure you have sufficient funds available in your nominated account for the direct debit arrangement or you will incur a dishonour fee from your financial institution. For further information about dishonour fees contact your bank or credit union.

You Benefit

- No more "special trips" to the Post Office just to make your payment.
- Payments are always made on time - provided you make sure the account carries sufficient funds.
- Your account statement gives a clear and continuous record of payment.
- If the payment rate changes you will be advised and your payments will be altered automatically.
- And there is no extra cost to you... **Direct Debiting is Free.**

Interested in Direct Debiting? How do you go about it?

Just return the completed form to any Department of Housing office (listed on the back of this brochure) or post to:

Rental Services, 99 Plain Street, East Perth

Continue to pay the way you normally do until you are advised of the commencement date.



DIRECT DEBIT REQUEST

Customer(s) Authority

Name of Customer(s) giving the Direct Debit Request

Address

Suburb Postcode

Name of Debit User * APCA User ID Number **2 5 5 9**

I/We authorise you to arrange for funds to be debited from my/our account at the financial institution identified below. This authorisation is to remain in force in accordance with the terms described in the Service Agreement

Signature Date Department Account Number

Signature Date

The "Debit User" is the organisation authorised to direct debit your account

Details of the Account to be Debited
(All details must be supplied)

Name of the Financial Institution

Address of the Financial Institution

Account name (eg. John Smith)

BSB number Account number

Payment Details
(Optional)

The payment is for

Loan number/policy number etc

Identified by

Please tick the appropriate box (Optional)

I/We request that you debit my/our account in accordance with our Agreement or
 I/We request that you debit my/our account in accordance with our Agreement and subject to one or more of the following conditions:

Maximum amount to be debited \$

Frequency of debit

First payment date / /

Final payment date / /

Optional inclusion on the Direct Debit Request or the Customer Service Agreement

I/We authorise the following:

1. The Debit User to verify the details of the above/mentioned account with my/our Financial Institution
2. The Financial Institution to release information allowing the Debit User to verify the above/mentioned account details.

Signed by the Customer(s)